

The Pine Valley Central School District requires that all students who need medication during school hours MUST do the following as based on existing state law and the Regulations of the Commissioner of Education.

- 1) Present a written statement from the parent or guardian requesting administration of the medication in school as ordered by the licensed prescriber is required.
- 2) All Medications, including nonprescription drugs, given in school shall be prescribed by a licensed prescriber on individual basis as determined by the student's health status.
- 3) The parent or guardian MUST assume the responsibility to have the medication delivered directly to the health office in a properly labeled original container by a registered pharmacist as prescribed by law.
- 4) Medications SHOULD NOT be transported daily to and from school. Parents/guardians should be advised to ask the pharmacist for two containers, one to remain at home and one at school.
- 5) Over the counter medications MUST BE in the original manufacturer's container/package with the student's name affixed to the container. The same applies to drug samples.
- 6) Prescription medications: The pharmacy label must display .
 - a. Student name
 - b. Name and phone number of the pharmacy
 - c. Licensed prescriber's name
 - d. Date and number of refills
 - e. Name of medication, dosage
 - f. Frequency of administration
 - g. Route of administration and/or other directions
- 7) Medication orders MUST be renewed annually or when there is a change in medication or dosage.
- 8) The pharmacy label DOSEN'T constitute a written order and can't be used in lieu of a written order from a licensed prescriber.

Enclosed you will find the required form(s) needed for medication administration at Pine Valley Central Junior/Senior High School.

Sincerely,
Jill A. Kenney RN School Nurse

Thank you for your cooperation.