

**PINE VALLEY CENTRAL SCHOOL DISTRICT
BOARD NOTES**



Unofficial Minutes of the August 18, 2016 Board of Education meeting

Meeting called to order at 7:00 pm.

MINUTES/REPORTS/FINANCIAL - The following were approved by the Board:

- Reorganizational and Regular Meetings – July 7, 2016
- Special Meeting – August 9, 2016
- Special Education Minutes & CSE/CPSE Placements – July 20 & 25, 2016 and August 8 & 10, 2016
- Financial reports and warrants

SPECIAL MATTERS/RECOGNITION/COMMUNICATIONS

- Congratulations to Jennifer Dechert and Luke Pattyson on their July 4th wedding.
- Congratulations to Brianna Colburn and Alan Metzger on the birth of a daughter Kierra Marie, on July 19th.
- Condolences extended to the family of Dylan Lathrop, PV alumnus Class of 2015, on his death August 16th.
- Thank you note received from Brenda Hendricks, Alumni Band

PRESENTATIONS TO THE BOARD

- **Grant for Compost Initiative** – Isaac Habermehl, FFA Advisor
- **School Safety Plan, Student Handbook and Code of Conduct for Members of Extracurricular Activities and Athletics and Jr./Sr. HS Class Offerings** – Paul Mihalko, Jr./Sr. High School Principal
- **Summer Enrichment Program** – Penny Benson, Summer Enrichment Program Admin.
5 week program with 12 classes, 6 teachers, 108 students (65 of them also participated in swim program), 24 grades 7-12 students who assisted for community service
- **Summer Staff Professional Development** – Kelly Wetzler, Director of Curriculum & Instructional Technology
We had an 83% participation rate (of those registered) for the summer professional development offerings. There was a lot of involvement with gap analysis and vertical alignment. We had 94% participation (of those registered) for the summer curriculum development. Middle School team worked on cross curricular training.

PERSONNEL MATTERS – The following were approved by the Board at the recommendation of Superintendent Scott Payne:

Administrative

- Accepted the resignation of **Paul Mihalko, Jr./Sr. HS Principal**, effective August 21, 2016.
- Accepted the resignation of **Deanna Schettine**, Business Administrator, effective October 2, 2016.
- Appointed **Jerry Parisi**, Interim Jr./Sr. High School Principal, effective August 15, 2016.

Instructional

- Appointed **Mary Rose Wittman**, School Social Worker, effective September 1, 2016.
- Granted **Bonita Mathews** a maternity leave commencing on or about September 26, 2016, returning to work on or about November 4, 2016.
- Accepted the resignation of **Lynda Grey**, Special Education Teacher, effective August 31, 2016.
- Accepted the resignation of **Lynn Kutschke**, Special Education Teacher, effective August 31, 2016.
- Accepted the resignation of **Matthew Fredrick**, Special Education Teacher, effective August 31, 2016.
- Accepted the resignation of **Margaret Goraj**, Long-Term Substitute School Psychologist, effective August 17, 2016.
- Approved **Penny Benson** as a Teacher on Special Assignment for the 2016-17 school year as a Dean of Students.
- Appointed **Melanie Aromola**, Special Education Teacher, effective September 1, 2016.
- Appointed **James Weiss**, Special Education Teacher, effective September 1, 2016.
- Appointed **Amie Hofner**, .5 FTE Physical Education Teacher, effective September 1, 2016.
- Accepted the resignation of **Kelley Ivett**, Teaching Assistant, effective August 17, 2016.

Non-Instructional

- Appointed **Brittany (Adams) Iskula**, School Nurse, effective September 1, 2016.
- Appointed **Darin Ackley**, .5 FTE Laborer (Mechanic Helper), effective July 25, 2016.
- Abolished one CSEA Custodian position effective August 18, 2016.
- Approved creation of a 1.0 FTE Building Maintenance Mechanic position for the 2016-17 school year.

Summer Program/Personnel

- Approved **School Nurses**: Jill Kenney and Brittany Adams
- Approved the agreement with **Stacey Lovern**, Registered Occupational Therapist, and directed and authorized the Superintendent to sign said agreement on behalf of the District for services from July 8, 2016 thru August 12, 2016.
- Approved the agreement with **Nicole Nopper**, Occupational Therapy Assistant (COTA), and directed and authorized the Superintendent to sign said agreement on behalf of the District for services from July 8, 2016 thru August 11, 2016.

Extra Co-Curricular Appointments for the 2016-17 School Year

Coaches

<u>Name</u>	<u>Position/Sport</u>
Geoff Hopcus	Girls Varsity Volleyball
Chuck Ross	Assistant Football

ACTION/OTHER ITEMS

- Appointed **Sherry Gruszynski** to the position of School Board Member effective August 18, 2016 through the annual vote on May 16, 2017. Note: This appointment fills the vacancy created by the resignation of Nancy Stock. Oath of office was administered.
- Accepted the donation of a \$1,200 grant for the FFA Club for a compost initiative. Note: this will be used with our school gardens program.
- Approved the Code of Conduct for Members of Extracurricular Activities and Athletics as presented.
- Appointed **Scott Payne**, Chief Emergency Officer for the 2016-2017 school year for compliance with the Education Law 2801 – School Safety Plans.
- Appointed Mr. Paul Bumbalo as Impartial Hearing Officer in the Request for Due Process Hearing.
- Approved the purchase of textbooks for 2016-17 as presented.
- Authorized the appropriate disposal of books as presented and their removal from District inventory reports where required.
- Authorized the appropriate disposal of files from the Records Retention Room as presented.
- Approved Jr./Sr. High School class offerings for the 2016-17 school year with under 12 students enrolled as presented.
- Approved instructional and non-instructional substitutes for the 2016-2017 school year as presented (individuals who subbed in 2015-16).
- Approved student teachers (from SUNY Fredonia) for the 2016-17 school year as presented.
- Approved the Shared Athletic Program Agreement for Football with Gowanda Central School for the 2016-17 school year and directs and authorizes the Superintendent to sign said agreement on behalf of the District.
- Accepted the donation of \$100 from Larry & Melanie Zollinger for our music department to be used towards marching band attire.
- Approved the Memorandum of Understanding with the Foster Grandparent Program for a period of three years from July 1, 2016 through June 30, 2019 as presented.
- Approved the Memorandum of Understanding with Brooks Hospital for Post-Exposure Evaluation and Follow Up for the 2016-17 school year and authorizes and directs the Superintendent to execute on behalf of the District.
- Approved Scott Payne, Kelly Zimmerman, Jr./Sr. High School Principal (TBD) and Laurie Pless, PhD., as Qualified Lead Evaluators of classroom teachers and Scott Payne as a Qualified Lead Evaluator of building principals.
- Accepted with regret the letter of resignation from **Adam Lukasik** from the position of Board of Education Member effective July 27, 2016.
- Approved the Professional Development Plan as presented.
- Approved the Mentoring Plan as presented.
- Approved the Tax Warrant for the 2016-2017 fiscal year in the amount of \$3,296,932, the true value tax rate of \$17.38 establishes the tax collection schedule as presented and hereby commands the Tax Collector of the Pine Valley Central School District in accordance with the provisions of Section 1322 of the Real Property Tax Law. Taxes paid September 1, 2016 to September 30, 2016 will be penalty free. Taxes paid between October 1, 2016 through October 31, 2016 will be assessed a 2% penalty.
- Approved using \$250,000 from our district's fund balance to apply towards our district's principal reduction of its bond issue September 29, 2016.

SUPERINTENDENT'S REPORT

- ✓ **Introduction of New Staff** - Scott introduced our new staff as they were appointed this evening.
- ✓ **Attendance/Enrollment**
 - 2015-16 Attendance Percentage - UPK-6: 94.7% (94.8 in 2014-15); 7-12: 95.1% (94.6 in 2014-15)
 - Currently 22 UPK students enrolled for start of 2016-17 school year (34 enrolled in 2015-16). We are seeking information via a Census form to determine whether this is an anomaly or a trend.

BOARD REPORTS (committee, conference/training, extracurricular event – i.e. sports, play)

Policy Committee - Rose Kruszka – First Reading of policies as presented.

Buildings & Grounds Committee – Larry Zollinger

Their committee reviewed the buildings & grounds organizational chart. There is a slight change in titles but no different in number of employees. They walked around the elementary school to see progress of work. Tim Brunswick reported that things will be fairly complete with the Phase 3 capital project prior to the start of school.

Finance Committee – Dave Kohler

The committee discussed using fund balance to pay down debt in conjunction with five year plan.

Angelo Graziano inquired about re-initiating the personnel committee. Superintendent Scott Payne discussed the hiring practice noting that he will provide more information to the board.

Adjourned meeting at 10:02 pm.