

**PINE VALLEY CENTRAL SCHOOL DISTRICT
BOARD NOTES**



Unofficial Minutes of the September 15, 2016 Board of Education meeting

Meeting called to order at 7:00 pm.

MINUTES/REPORTS/FINANCIAL - The following were approved by the Board:

- Regular Meeting – August 18, 2016
- Special Education Minutes & CSE/CPSE Placements – September 7 & 8, 2016.
- Financial reports and warrants

SPECIAL MATTERS/RECOGNITION/COMMUNICATIONS

- Congratulations to Brittany Adams and Blaine Iskula on their August 20th wedding.

PRESENTATION TO THE BOARD

- **2015-16 Auditor's Report** – James Alexander, *auditor Buffamante Whipple Buttafaro (BWB), Jamestown New York*

PERSONNEL MATTERS – The following were approved by the Board at the recommendation of Superintendent Scott Payne:

Administrative/Supervisory

- Abolished the administrative position of Business Administrator effective October 3, 2016.
- Approved the creation of the position of Assistant Business Executive effective September 20, 2016
- Appointed **Jamie Rodgers**, Assistant Business Executive, effective September 20, 2016.

Instructional

- Accepted the resignation of **Alison Spacciapolli**, English Teacher, effective August 19, 2016.
- Appointed **Desaree Todd**, English Teacher, effective September 6, 2016.
- Appointed **John Swanson**, Special Education Teacher, effective September 1, 2016.
- Appointed **Anna Colvin**, long-term substitute Elementary Education Teacher, commencing on September 1, 2016.
- Appointed **Brett Martin**, long-term substitute Math Teacher, commencing on September 6, 2016.
- Appointed **Courtney Smyczynski**, long-term substitute Elementary Education Teacher, commencing on or about September 21, 2016.

Non-Instructional

- Appointed **Brianna Colburn**, Assistant District Clerk/Administrative Aide, effective August 31, 2016.
- Appointed **Ryan Stefanik**, Building Maintenance Mechanic, effective September 16, 2016.
- Accepted the resignation of **Donald Herb**, Bus Driver, effective September 7, 2016.
- Appointed **Daniel Distasio**, Bus Driver II, effective September 7, 2016.
- Created the position of School Monitor (Transportation Department) effective September 6, 2016.
- Appointed **Bette Distasio**, School Monitor (Transportation Department) effective September 7, 2016.

Extra Co-Curricular Appointments for the 2016-17 School Year

School Health Advisory Committee Chairperson – James Weiss

Coaches

<u>Name</u>	<u>Position/Sport</u>
Jim Weiss	Girls Modified Volleyball
Rex Brown	Girls Modified Soccer
Tim Nobles	Volunteer Boys Modified Soccer
Tim Nobles	Boys Modified Basketball

Fall Sports Personnel

Julie Goodway	Substitute boys and girls varsity site supervisor and varsity girls volleyball building chaperone
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2016-17 Substitutes

<u>Position</u>	<u>Name</u>
Certified Teacher	Courtney Smyczynski
Uncertified Teachers	Elizabeth Dole, Kim Sunick

ACTION/OTHER ITEMS

- Accepted the resignation of **Jacquelyn Smuda**, Physical Therapist, effective October 7, 2016.
- Approved the agreement with **Rochelle Jackson**, Physical Therapist, and directed and authorized the Superintendent to sign said agreement on behalf of the District for the 2016-17 school year.
- Appointed **Kelly Zimmerman** Interim School Psychologist for purposes of CSE meetings effective September 16, 2016.
- Appointed **Jerry Parisi** Interim CSE Chairperson effective September 16, 2016.
- Accepted the Independent Audit Report for the 2015-16 school year and authorized the Superintendent to submit it to the appropriate New York State agencies. Note: the auditor indicated that it was a clean, unmodified report which is the best possible rating for an audit.
- Declared the marching band uniforms as surplus and approved appropriate disposal and their removal from District inventory reports where required.
- Approved contracts with Erie 1 BOCES for copiers for a three-year period commencing on September 14, 2016.
- Approved the purchase of textbooks for 2016-17 as presented.
- Approved the agreement with Southtowns Children's Associates, and directed and authorized the Superintendent to sign said agreement on behalf of the District for the 2016-17 school year.

SUPERINTENDENT'S REPORT

- ✓ **Goals 2016-2017** – Scott noted that he and some of the board members recently attended a Chautauqua County School Boards Association meeting where the topic was setting Board goals. They learned that Board goals need to be broad based on the mission and vision of the district – “a 30,000 foot view.” With the Board's approval, it was decided that the goals that the Board worked on in August will actually be Scott's goals (Superintendent/District). The Board's goals need to be broader, and they will work on developing these at a future meeting.
- ✓ **District Improvement Forum (DIF) Committees** – Scott distributed to the Board members a list compiled by Kelly Wetzler listing the committees and teachers serving on each and encouraged them to participate on one or more of them. Meetings will be held on the six early release days throughout the school year with the first meetings being held September 30th from 12-1 pm.
- ✓ **Special Education Audit** – Kelly Zimmerman reported that in July we received a letter from Karen Donahue (State Education Department) who has been working with our district. It indicated that we are now in compliance on 18 of the 20 non-compliance items from the audit. We were still non-compliant in items 13 & 14 dealing with provision of specially-designed instruction. Karen is returning to our district on September 21 to look at the same things again and another update will be sent. Kelly will keep the board updated. Kelly has scheduled monthly special education department meetings this school year where she will provide instruction/direction in areas where we were found to be in non-compliance to be sure that we stay in compliance.
- ✓ **Classroom Visits** - Scott is visiting classrooms on a regular daily basis and providing formative feedback to our teachers.
- ✓ **Equalization-Assessment** – We have received questions regarding Villenova township's school tax increases which were the result of a change in the equalization rate. Deanna Schettine gave a Powerpoint presentation explaining equalization rates and assessment value.

BOARD REPORTS (committee, conference/training, extracurricular event – i.e. sports, play)

Policy Committee - Rose Kruszka

- Second reading and adoption of policies as presented.
- Policy #7131 “Non-Resident Students” stands as approved at the July 7, 2016 meeting.

Buildings & Grounds Committee – Larry Zollinger

This committee met tonight and toured the water treatment building. The work is completed there and has been approved by the Chautauqua County Health Department. They also looked at changes in the elementary classrooms (new bathrooms, sinks, drinking fountains). A new state mandate calls for lead testing from all possible sites where water will be used for drinking. (drinking fountains, classroom sinks, etc.)

Transportation Committee – (Report from Sept. 8th meeting previously given to Board members.) This school year we have six students attending the alternative education program at Cassadaga. We have contracted with Silver Creek to bus our students to/from the program. (They have students attending, are stopping in Forestville for their students, stopping at PV for our students and then driving to Cassadaga.) Angelo Graziano asked that it be noted in the minutes that he is opposed to having our students transported by Silver Creek.