

**PINE VALLEY CENTRAL SCHOOL DISTRICT
BOARD NOTES**



Unofficial Minutes of the January 19, 2017 Board of Education meeting

Meeting called to order at 7:00 pm.

MINUTES/REPORTS/FINANCIAL - The following were approved by the Board:

- Regular Meeting– December 15, 2016
- Special Meeting - December 22, 2016
- Special Education Minutes & CSE/CPSE Placements – December 12, 13, 20, 2016; January 10, 2017
- Financial reports and warrants

SPECIAL MATTERS/RECOGNITION/COMMUNICATIONS

- Congratulations to Gilberto Ortiz who was named a First Team New York State All Star at linebacker in Class C – the first Pine Valley football player since 1995 to receive First Team All State recognition!
- Congratulations to Zoe Nelson (basketball), Post Journal Player of the Week (Dec. 19th.)
- Congratulations to Dylan Chase and Kayla Hohl on being recognized as Winter Scholar Athletes by the Fessenden Laumer & DeAngelo law firm.
- Congratulations to Isaac & Mary Habermehl on the birth of a son Benjamin Mark on January 18th.
- Condolences extended to Brianna Colburn and her family on the death of her mother-in-law on January 3rd.
- Thank you note received from Christina Lyndsley.
- Angelo Graziano addressed the Board regarding his opinion of 2016-17 events and submitted his letter of resignation from the Board of Education effective immediately.

PRESENTATIONS TO THE BOARD

- **District Reserves** - Dave Ditanna, Buffamante Whipple Buttafaro (BWB) – Jamestown, NY
Reviewed and explained our district's various reserves/fund balances and what they can and can't be used for. In response to the question of whether our reserves are in line with where we should be, he noted that this is a philosophical question. He could poll 10 school districts and get 10 different responses. It depends on how conservative the board is and what their preferences are. Our fund balances are very comparable to other districts in New York state.
- **Course Catalog** – Jerry Parisi, Jr./Sr. High School Principal
Distributed to the Board new Curriculum Guides put together by our guidance department. He noted that counselors Kara Smith will be presenting to our grades 8-11 students and Amanda Miller to our grades 6-7 students within the next couple of weeks. The guide will then be emailed to all students, parents will be notified and it will also be available on our website. Hard copies will be available for anyone who wishes to receive.
- **Difference Between 504 Plans and IEPs** – Kelly Zimmerman, Elem. Principal/Director of Special Ed.
Gave a presentation and answered questions regarding 504 Plans and IEPs including the Board's role and responsibilities when approving.

PERSONNEL MATTERS – The following were approved by the Board at the recommendation of Superintendent Scott Payne:

Instructional

- Granted **Justina Young** a maternity and unpaid child rearing leave commencing on or about March 23, 2017, returning to work on or about May 30, 2017.

Non-Instructional

- Reduced one CSEA School Monitor position in the Transportation Department effective November 28, 2016. **Bette Distasio**, as the least senior monitor, was placed on the substitute list effective November 28, 2016.

Extra Co-Curricular Appointments for the 2016-17 School Year

Coach

<u>Name</u>	<u>Position/Sport</u>
Jim Weiss	Asst. Modified Boys Basketball

Lifeguard

Danielle Hilliman

2016-17 Substitutes

<u>Position</u>	<u>Name</u>
Uncertified Teachers	Emma Bowitch (was student teacher for L. Caskey) Jessica Timm (was student teacher for C. Lyndsley) Heather Gregory
Teacher Aides	Jacqueline Ellis, Heather Gregory
Food Service	Jacqueline Ellis
Clerical	Jacqueline Ellis

ACTION/OTHER ITEMS

- Approved the budget transfer of \$72,914.89 as presented.
- Approved policy as presented.
- Accepted the resignation of Angelo Graziano, Board Member, effective January 19, 2017.

SUPERINTENDENT'S REPORT

BOCES Services – BOCES recently had their annual rollout of services. Scott distributed catalogs to board members.

Parent-Teacher Conferences - Scott noted that by regulation, districts are not to shorten an already shortened week. Therefore, in the 2017-18 school year it is likely that parent-teacher conferences will move to either the week before or after Thanksgiving rather than holding them during Thanksgiving week.

District Improvement Forum (DIF) Committees – met Friday, January 13th.

Safety Committee – Jerry Parisi, Jr./Sr. High School Principal

Noted that NYS mandates that schools conduct 12 emergency evacuation drills annually. Effective this school year – eight evacuation drills and four lock down drills are to be conducted. Staff and students will be refreshed on what needs to happen during a lockdown. Per protocol, when lockdowns occur, a Power Announcement message will go out to all parents/guardians. In the case of a drill, the message will say this is a drill – not a real emergency. Scott and Jerry are also talking with local officials regarding conducting a tabletop activity of evacuating the entire campus.

Technology Committee – Kelly Wetzler, Director of Curriculum & Instr. Technology Reported that they are fact finding – will be surveying 6th & 9th graders and their teachers re: strengths, weaknesses and recommendations regarding the Microsoft Surface device which they have been using this school year. Other devices are also being explored with the technology department testing and ranking them. We are looking at a four-year renewal cycle and discussing the financial aspect of what we can sustain.

The elementary musical **“Go West”** is tomorrow night!

BOARD REPORTS (committee, conference/training, extracurricular event – i.e. sports, play)

Buildings & Grounds – Larry Zollinger

- Reported that they reviewed the Building Conditions Survey conducted by Gordon Jones Associates two years ago. We will ask for RFPs from architects. He asked the board if they would like the architect presentations to be made to the committee or the entire board. Consensus was the entire board. Copies of the Building Conditions Survey will be given to all board members. Scott noted that the committee is discussing the long-term direction for our district – how are we currently using our buildings and how will we be using our buildings in 10 years.

Transportation Committee – Superintendent Scott Payne

- Noted this committee met last week with conversation continuing focusing on our needs and how they are emerging in the area of transportation regarding the 2017-18 budget.

Finance Committee – Rex Butcher

- Met with Dave DiTanna, BWB, for review of the reserves at tonight's meeting (similar presentation to one given to entire board).

BOE Membership – discussed whose seats are up for election in May

Board Goals Discussion – Setting

Pat discussed SMART goals (measurable) noting that the previous Board goals had been too detailed – they were more accurately the superintendent's goals. She and Rex reviewed the goals and put together a boiler plate document – goals that aren't as definitive for the Board to use as a starting point. She asked that all board members review and come to the next meeting with their thoughts and suggestions and be prepared to discuss.

Adjourned meeting at 8:30 pm.