

**PINE VALLEY CENTRAL SCHOOL DISTRICT
BOARD NOTES**



Unofficial Minutes of the August 15, 2019 Board of Education meeting

Meeting called to order at 7:00 pm.

MINUTES/REPORTS - The following were approved by the Board:

- Reorganizational and Regular Meetings– July 11, 2019
- Special Education Minutes & CSE/CPSE Placements – August 5, 2019
- Financial reports and warrants

SPECIAL MATTERS/RECOGNITION/COMMUNICATIONS

- Congratulations to Joe Goodway on being awarded a full scholarship to the PTSI School Bus Driver Instructor Course to further his education and service to the pupil transportation industry in the state of New York. He received this scholarship over all other applicants in the state!
- Congratulations to Colleen & Tim Brunswick on the birth of a grandson, Deacan, on August 12th.
- Condolences extended to the families of Cheryl & David Vanzile and Kellie Swanson on the death of their father/father-in-law on July 17th.
- Condolences extended to the family of Mark Giersziewski, Building Maintenance Mechanic, on his death July 27th.
- Thank you cards from Brady Andrews and Katelyn Miller for graduation awards received.

PRESENTATION

- **2019-20 Master Schedule** – Joshua Tedone

PERSONNEL MATTERS – The following were approved by the Board at the recommendation of Interim Superintendent James Przepasniak:

Supervisory

- Approved a contract with the Head Bus Driver

Instructional

- Accepted the resignation of **Patrick Connor**, Earth Science Teacher, effective August 16, 2019.
- Accepted the resignation of **Matthew Gardziella**, English Teacher, effective August 1, 2019.
- Appointed **Sandra Karpie**, Earth Science Teacher, effective September 3, 2019.
- Appointed **Alaina Zyhowski**, Elementary Education Teacher, effective September 3, 2019.
- Appointed **Holly Abers**, Teacher on Special Assignment for the 2019-20 school year as a Dean of Students.

Non-Instructional

- Accepted the letter of resignation for the purpose of retirement from **Helena Luce**, Bus Monitor/Cafeteria Monitor, effective September 1, 2019 with appreciation for her 23 years of service in the district and best wishes.

Extra Co-Curricular Appointments for 2019-20

Class Advisor

<u>Name</u>	<u>Position</u>
Stacy Chase	Freshmen (Class of 2023)

Club Advisors

Amended the May 2, 2019 Board Minutes appointing the following individuals as presented:

<u>Name</u>	<u>Position</u>
Mary Kay Himes	Drama Director (2 productions)
Allison Mullin	Assistant Drama Director (2 productions)
Roger Chagnon	Musical Conductor (2 productions)
Danielle Kelly	Producer (2 productions)

<u>Name</u>	<u>Position</u>
Shawn Huestis	Set Designer (2 productions)

Extra Co-Curricular Appointments for 2019-20 (cont'd)

Coaches

	<u>Name</u>	<u>Position</u>
Fall Sports	Tim Nobles	Boys Assistant Soccer
	Jeremy Daly-Griffen	Boys Modified Soccer
	Eric Streebel	Girls Modified Soccer
	Chandell Nichols	Girls Assistant Soccer
	Karah Herman	Girls Volunteer Soccer
	Jennifer Wulf	Girls Modified Volleyball
Winter Sport	Mark Mansfield	Boys Varsity Basketball

Lifeguard – Cameron Hayes

Fitness Room Supervisor – Cameron Hayes

ACTION/OTHER ITEMS

- Approved Jr./Sr. High School class offerings for the 2019-20 school year with under 12 students enrolled as presented.
- Approved the Instructional and Non-Instructional Substitutes for the 2019-2020 school year as presented (individuals who subbed in 2018-19).
- Approved the Memorandum of Understanding with Brooks Hospital for Post-Exposure Evaluation and Follow Up for the 2019-20 school year and authorized and directed the Interim Superintendent to execute on behalf of the District.
- Approved James Przepasniak, Kelly Zimmerman, Joshua Tedone, Carrie Davenport and Laurie Pless, PhD., as Qualified Lead Evaluators of classroom teachers and James Przepasniak as a Qualified Lead Evaluator of building principals.
- Approved the out-of-state travel request for Kelly Zimmerman, Carrie Davenport, Kirsten Lewis and Christina Lyndsley to attend the ASCD (Association for Supervision and Curriculum Development) EMPOWER20 Conference being held in Los Angeles, California March 13-16, 2020.
- Approved the Pine Valley School District Reserve Plan as presented.
- Reviewed and accepted the NYS Office of the State Comptroller audit for the District's financial operations during the period July 1, 2015 through January 22, 2019 and authorized the Interim Superintendent and Board of Education President to sign the letter of response to recommendations #1, #2 and #3 as presented.
- Authorized the appropriate disposal of two meat slicers and their removal from District inventory reports where required.
- Accepted the donation of three benches from the Class of 2019 to be used inside the high school main entrance.
- Approved the Municipal Cooperation Agreement between the Pine Valley Central School District and the Forestville Central School District for the provision of Cook Manager services as presented.

INTERIM SUPERINTENDENT'S REPORT

- **School Resource Officer (SRO)** – we are one of nine districts in our BOCES who will have an SRO in place as of September. Money to cover this position was part of our 2019-20 budget taken out of our fund balance. The SRO will be on duty five days/week at PV between the two buildings.
- **Special Board Meeting – Personnel** – discussed the possibility of meeting on Wednesday, August 28th for staffing appointments.
- **Board-sponsored Staff Appreciation Lunch on September 4th Superintendent's Conference Day** – 12 noon in the ES cafeteria
- **Communications – BOCES Public Relations Specialist** – Jennifer Phillips has been working one day/week in-house. From now through November she will be working two days/week to assist with capital project communications and website enhancements.
- **Summer Enrichment Program** - Kelly Zimmerman noted that we averaged 40-50 kids/day and that the head teacher model was very successful with these individuals tracking attendance and teaching. She will be meeting with the head teachers to discuss their thoughts/ideas for next year.
- **Capital Project Update** – Kelly Zimmerman noted that the next capital improvements project committee meeting is scheduled for August 26th at 1 pm. Campus Construction is preparing a one-page flyer that will be available for opening day and a brochure that will be mailed to district residents with information about the project and dates of a public informational meeting (date to be determined) and the November vote (November 12th).
- **Raptor Visitor Management System** – Jamie Rodgers gave a brief overview of the system and noted that training of staff who will be using it will take place next week. A message about this new system has been put on the front cover of our Fall newsletter and will go out on Blackboard Connect (our automated telephone service) notifying parents and community members before the start of school. Information will also be put on our website and FaceBook.

- **Pearson Data Breach** – Carrie Davenport reported that we've been notified that 766 of our students over the course of several years (dating back to 2004) were part of the Pearson (Aims Web) data breach (first and last names, date of birth and school email). Letters are being mailed to all who are affected. Pearson is offering one year of free credit monitoring to those affected. We are being proactive in offering support. Jamie has been in contact with NYSIR (our insurance carrier) regarding their protocol.
- **Driver Education** – Josh Tedone reported that we had 21-22 students complete driver education this summer. 80+ participated in the mandatory **Fall sports parent meetings**. **Regents exams** were successfully completed.

BOARD REPORTS (committee, conference/training, extracurricular event – i.e. sports, play)

- **Student Representative Report** – Charlie noted that many of the things on her list were covered tonight; fall sports practices being Monday, August 19th.
- **Board Round Table**
 - Darlene – inquired about student numbers participating in girls and boys soccer and numbers from Gowanda.
 - Josh – asked about purchases from reserves (leveled library, etc.). An update will be given at the next Board meeting.
 - Jackie – noted that with preliminary superintendent interviews on Sept. 30, Oct. 1 & 2, having a Board meeting on Oct. 3 is problematic with her schedule. Jim & Debbie will review to determine possible cancellation.
 - Jeff – is attending the August 20th CCSBA tour of the Cummins Engine Plant in Lakewood.

Adjourned meeting at 8:43 pm.