

**PINE VALLEY CENTRAL SCHOOL DISTRICT  
BOARD NOTES**



Unofficial Minutes of the March 19, 2020 Board of Education meeting

Meeting called to order at 7:05 pm.

**MINUTES/REPORTS** - The following were approved by the Board:

- Regular Meeting– March 5, 2020
- Special Education Minutes & CSE/CPSE Placements – March 2, 10 & 12, 2020

**SPECIAL MATTERS/RECOGNITION/COMMUNICATIONS**

- Congratulations to the Pine Valley girls basketball team (97.24) and boys basketball team (90.54) on being recognized as Section VI Scholar Athlete Teams for the winter 2019-20 season. (Varsity teams who earn a 90.0% or higher average during their sport season qualify for the NYSPHSAA award.)
- Thank you to the South Dayton Supermarket for their donation of one bale of paper bags to assist with distribution of food and supplies to our students at their homes while school is closed due to COVID 19.

**PERSONNEL MATTERS** – The following were approved by the Board at the recommendation of Superintendent Bryna Booth:

**Instructional**

- Approved the Memorandum of Agreement between the Pine Valley Teachers' Association and the District relating to the position of **Tara Hayes** as presented.
- Appointed **Tara Hayes**, Elementary Education Teacher, effective December 12, 2019 and accepted her resignation from the position of Special Education Teacher effective December 11, 2019.

**Non-Instructional**

- Granted permanent appointment to **Thomas Blidy**, Bus Driver, effective March 22, 2020. Congratulations!
- Accepted the resignation for the purpose of retirement from **Debbie Hooker**, Secretary to the Superintendent and District Clerk, effective December 30, 2020, with appreciation for her 28 years of service in the district and best wishes.

**ACTION/OTHER ITEMS**

- Appointed/Authorized the following individuals effective immediately for the remainder of the 2019-20 school year:
  - Kevin Munro, Section 504 and ADA Compliance Officer
  - David Davison and Shane Gallivan, Anti-Harassment Officers/Dignity Act Coordinators (Josh Tedone and Amanda Miller also serve in these positions)
  - David Davison, to make CPSE/CSE referrals (Josh Tedone is also authorized)
  - Bryna Booth and David Davison as Qualified Lead Evaluators of classroom teachers and Bryna Booth as a Qualified Lead Evaluator of building principals
- Ratified the publication of the Notice of Annual School District Vote as authorized by the Superintendent of Schools and authorized its subsequent publication on April 3, April 14, April 29 and May 11, 2020.
- Adopted the 2020-21 school calendar as presented.
- Tabled the Capital Outlay project for flooring work at the elementary school.
- Approved the Memorandum of Agreement with the PVRTA regarding COVID19 effective immediately.

**SUPERINTENDENT'S REPORT** - Bryna shared information/gave updates on the following items:

- She had been asked by a Board member why our **track** team wasn't merged with Gowanda since our Board had voted to approve a merge. Bryna has spoken with Gowanda's superintendent, Dr. Robert Anderson, and he is investigating. He is also very interested in sharing an athletic director which Bryna will discuss for possibility/feasibility with our AD.
- We will be looking at future **Board meeting dates** for this school year and perhaps meet just once a month during the COVID 19 pandemic.
- Updated the Board on **COVID 19 (coronavirus)** information/guidance and what our district has done/is doing in response.
  - There are currently no confirmed cases in Chautauqua County
  - Constantly evolving situation
  - Administrative team met eight times via Zoom over the weekend planning but with constantly changing guidelines, the plans had to keep changing

- Administrators have been active with emails, robo calls, Twitter, FaceBook, website, hard copy mailings and video messaging to our employees and students/families.
- There has been an outpouring of love and appreciation from our community.
- Breakfast/lunch is being delivered each day (Monday-Friday) to all students unless families have chosen to not receive. No meals will be delivered on days when school would not have been in session (ie: tomorrow's superintendent conference day).
- Teachers are preparing print-based learning materials (since wifi is only available to a portion of our \ homes) which have been gathered and sorted for distribution. Today a bag of books was delivered to every elementary student and novels to high school students.
- Letters and information sheets on COVID 19, handwashing, schedule to pick up stuff from school, community needs survey have all been delivered to families.
- HUGE kudos to our entire staff for their work during this time!
- Buildings & Grounds staff conducting deep cleaning/disinfecting
- Counselors are providing services per student IEPs
- Nurses have reached out to homes of students re: medication pickup (for those students on meds)
- Carrie Davenport has explored available internet options for families
- Teachers and support staff are riding buses to assist with deliveries.
- MOA with PVTa to work from home and guidelines for job expectations
- MOA with CSEA still being worked on
- Beginning Monday, nurses will be conducting a temperature check on each employee as they report for work. If 100° or higher temperature and/or experiencing any COVID 19 symptoms, they will be sent home.
- A staff analysis has been conducted to abide by the governor's mandate for certain percentage of workforce that will be allowed on campus. We have examined essential vs non-essential staff. We are encouraging teachers to work from home, and our non-instructional staff have been/will be offered options of working, using sick time or taking time without pay. We want to provide financial stability for all of our employees.
- Bryna has reached out to Beth Starks, Executive Director of Chautauqua Lake Child Care Center, regarding using our school for provision of childcare for essential health care workers per the governor's mandate.
- We are working with community resources – thank you to the Super Duper for their donation of paper bags.
- Our #1 goal has been to take care of our kids, take care of our families, take care of our team.

#### **BOARD REPORTS** (committee, conference/training, extracurricular event – i.e. sports, play)

- **Board Round Table**

**Rose** – thank you for all you are doing for kids, parents and community.

**Darlene** – seconds Rose

**Christie** – kudos Bryna for great job for all kids and staff

**Terry** – same as others have said – good job

**Jerry** – kudos to all staff trying to hold everything together and to some senior teacher aides who will use sick time to allow all to work. He also voiced that we may not want to sit too long on refinancing bond – perhaps better rate now to move forward.

**Josh** – thank you for everything.

**Larry** – keep doing a great job

**Jackie** – keep up the great job

**Jeff** – same as everyone else – good employees working hard – leadership is great – moving forward making the best of the situation.

Adjourned meeting at 7:49 pm.