

**PINE VALLEY CENTRAL SCHOOL DISTRICT  
BOARD NOTES**



Unofficial Minutes of the April 21, 2020 Board of Education meeting

Meeting called to order at 7:18 pm.

**MINUTES/REPORTS** - The following were approved by the Board:

- Regular Meeting– March 19, 2020
- Special Education Minutes & CSE/CPSE Placements – March 23, 26, 27, 30, 31, 2020; April 6, 2020
- Financial reports and warrants

**SPECIAL MATTERS/RECOGNITION/COMMUNICATIONS**

- Congratulations to Corey Ellis (Boys Basketball) and Sadie Fadale (Girls Basketball) on being selected to the ALL-WNY Honorable Mention Scholar Athlete Winter Team.
- A huge shout out to the administration, teachers and staff who are going above and beyond behind the scenes during this coronavirus pandemic!

**PRESENTATIONS TO THE BOARD (via Zoom)**

- **Capital Project Estimates** - Barry Church, Campus Construction and Mike Noga, Gordon Jones
- **American Reading Company – Overview of Program** – Carrie Davenport and Bryna Booth

**PERSONNEL MATTERS** – The following were approved by the Board at the recommendation of Superintendent Bryna Booth:

**Administrative**

- Appointed **Carrie Davenport**, Interim CSE/CPSE Chairperson effective May 1, 2020 through June 30, 2020.

**Instructional**

- Appointed **Sierra Cross**, Special Education Teacher, effective September 2, 2020.

**Non-Instructional**

- Appointed **Teri Tenpas**, to probationary position of Personal Computer Specialist, effective March 16, 2020 (she was provisionally appointed December 16, 2019 pending successfully passing the Civil Service exam.)
- Granted permanent appointment to **Crystal Haskins**, Teacher Aide, effective April 29, 2020 and **Jane Scott**, Bus Driver, effective May 3, 2020. Congratulations!

**ACTION/OTHER ITEMS**

- Approved the budget transfer of \$44,801.95 as presented.
- Authorized Bryna Booth, Superintendent, to designate select staff, faculty and administration as “essential” to continue the essential operations of the District and to maintain certain of its essential facilities and to approve employees be authorized to work from home.
- Approved addition of Proposition 2 Purchase of Buses/Van Using the District’s Transportation Vehicle Reserve Fund to the annual school district vote but will review at the May 7<sup>th</sup> board meeting to determine if they still wish to present to the voters.
- Authorized and directed the District Clerk to monitor events subject to Governor Cuomo’s Executive Order No. 202.13 pertaining to publishing the Notice of Annual School District Vote.
- Accepted Commitment Statement from Erie 2 Chautauqua Cattaraugus BOCES for services to be provided during the 2020-21 school year.
- Approved cooperative bidding with Erie 2-Chautauqua-Cattaraugus Count BOCES as presented.
- Adopted a resolution approving the 2020-21 tentative BOCES Administrative Budget in the amount of \$3,393,794.
- Cast its vote for Thomas DeJoe, David Lowrey, Christine Schnars and Richard Vogan for election to the BOCES Board of Education.
- Cast its vote to elect Sylvester Cleary, Wendy Dyment, Kurt Gustafson, Jeanne Oag and Mary Lee Talbot to serve on the CCSBA Executive Committee for a term effective July 1, 2020 through June 30, 2022.
- Approved the requests for transportation to Northern Chautauqua Catholic School, a private school in Dunkirk, for students for the 2020-21 school year as presented.
- Approved the July Reorganizational Meeting and Regular Board Meeting date of Wednesday, July 1, 2020 with the Reorganizational Meeting to begin at 7:00 pm. Note: the other summer meeting date will be August 13<sup>th</sup>.
- Approved the refunding bond resolution as presented.
- Unanimously voted down capital outlay project for flooring work at the elementary school.

**SUPERINTENDENT'S REPORT** - Bryna shared information/gave updates on the following items:

- Josh Tedone reported that **AP exams** will take place on May 11<sup>th</sup> covering content up until the last day students were in school. June and August **Regents exams** have been cancelled. Students currently enrolled in a Regents class or scheduled to take a Regents exam will be exempted. Students need to be passing class to receive Regents credit. An all call will go out to parents sharing this information. Josh is meeting with each staff member 30 minutes weekly via Zoom. Teachers are being encouraged to reach out to students to complete missing work from the first, second and third quarters.
- Carrie Davenport noted that the technology department is gearing up for **distribution of devices** to students in grades 3-6. A drive-through system at the school will be utilized with delivery to students who can't get to school. New material = direct teaching via videos. Will be using **USB flash drives** for students in grades 3-12.
- Dave Davison shared that the **South Dayton Super Market** has been donating a bale of paper bags every week to assist the school with deliveries of food/instructional materials to students. **UPK Round Up** date yet to be determined. A cross section of teachers will be meeting with Dave and Carrie to build a **new elementary schedule** for consistency and to protect instructional time and specials.
- Bryna shared information/gave updates on the following items:
  - In the coming weeks she will start planning for a **Board of Education retreat** this summer as well as an **administrative retreat**.
  - She has held a couple **Zoom meetings with every stakeholder group**.
  - Senior Class Advisor Stacy Chase organized a **Zoom meeting with seniors** – many questions about graduation, prom, senior events with no answers at this point in time.
  - **School closures** due to the Coronavirus have been extended to May 15 by Gov. Cuomo.
  - Administrators are working on a **new curriculum guide** for new content that will be shared with the PVTA.
  - This was first week of **new food delivery schedule** to students (M-W-F).
  - **New protocols** upon entering the building have begun this week.
  - Our governor is now asking that **masks** be worn for all transactions in public.
  - Letters will be sent to **bus drivers** this week outlining specific duties for work to be done commensurate with number of hours they are normally paid.
  - There will be a zoom planning meeting this week to discuss a **parade** of teachers/non-instructional staff through the district as a way to lift spirits.
  - The administrators have been reviewing the **budget** and planning for the absolute worst (hoping we don't have to go there) – determining what items can be cut that have the lowest impact on our students and community.
  - **American Reading Company training** started today for elementary teachers.
  - Bryna and Carrie have been working on **elementary teaching assignments** for next year.

**BOARD REPORTS** (committee, conference/training, extracurricular event – i.e. sports, play)

▪ **Board Round Table**

**Jerry** – noted that we need to proceed with caution and look all spending over carefully.

**Christie** – super proud of Pine Valley stepping up its game during this time.

**Darlene** – thank you to everyone for all their hard work and effort – every employee deserves a round of applause!

**Jeff** – I totally agree with Darlene.

**Larry** – asked about paper copies of the high school and elementary school budget information for his budget binder. Jamie indicated she'd get this to him.

Adjourned meeting at 9:48 pm.