



**PRESENT:**

**Members**

- Jeff Chase
- Jerry Clapp
- Kara Frontuto
- Josh Howard
- Terry Howe
- Rose Kruszka
- Christie Lokietek
- Darlene Silleman
- Larry Zollinger

**District Clerk**

- Lindsay Anderson

**Administration**

- Kourtney Almeida
- Bryna Moritz
- Carrie Davenport
- Brandi Meacham
- Jamie Rodgers

**Others**

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Regular Meeting of the Board of Education Agenda  
June 16, 2022  
Elementary School Library at 7:00 pm**

**BOARD OF EDUCATION GOALS**

**College and Career Ready:** The Pine Valley School Board will support and encourage the development of, and exposure to, a college and career minded education for all students providing a scaffolded curriculum including STEAM programs and/or activities.

**Engagement with School & Community:** The Pine Valley School Board will encourage, support and provide programs that promote the emotional and educational well-being for the students, staff and community members increasing participation and involvement with our school. programs for students, and provide support for these, resulting in community participation and involvement with the school.

**Climate and Culture:** The Pine Valley School Board will encourage and support activities that promote a positive and unified culture among students, staff and community.

**Fiscal Responsibility:** The Pine Valley School Board commits to being fiscally responsible and transparent in its support of educational programs and student outcomes that are centered on sustainability.

**Safety:** The Pine Valley School Board will review, modify and adopt policies to ensure a safe environment that provides for the physical and emotional security of all students.

**1.1 Call to Order**

President Chase assures a quorum and calls the meeting to order at 7:00 pm. All present follow in the Pledge of Allegiance.

**1.1 Roll Call**

**1.2 Proposed Executive Session, Subject to Board Approval (If needed)**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_.

RESOLVED, that the Board of Education adjourn to Executive Session at \_\_\_\_\_ pm pertaining to \_\_\_\_\_.

Carried      Yes      No

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_.

RESOLVED, that the Board of Education adjourn the Executive Session at \_\_\_\_\_ pm and return to regular session.

Carried      Yes      No

**2. Adjustments to Agenda**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_.

RESOLVED, that upon the recommendation of the Superintendent, that adjustments and/or amendments to the **June 16, 2022** agenda be approved as requested.

Carried                      Yes      No

**3. Special Matters / Recognition / Condolences**

**4. Communications & Public Comments**

**5. Presentations**

**Math Curriculum Presentation-Carrie Davenport  
Graduation Presentation-Kourtney Almeida**

**6. Personnel**

**6.1 Special Education Teacher**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_.

RESOLVED, that upon the recommendation of the Superintendent, **Dawn Manzella**, who has her initial certification in **Childhood Education (Grades 1-6), Students with Disabilities (Grades 1-6) and Mathematics (Grades 7-9) Extension**, is hereby appointed to a probationary position in the academic tenure area of **Special Education Teacher** for a probationary period commencing on **August 31, 2022 and ending on August 30, 2026** (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time.

This appointment is conditioned upon receipt of certification and fingerprint clearance. Salary starting at **Step 9** of the Pine Valley Teachers' Contract.

Carried                      Yes      No

**6.1 Accept Resignation – Mathematics Teacher (I-149)**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_.

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education accepts the resignation of **Allison Mullin** from all positions in the District, effective July 1, 2022.

Carried                      Yes      No

**6.2 Accept Resignation – Remote Learning Aide**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_.

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education accepts the resignation of **Victoria Howard** from all positions in the District, effective August 30, 2022.

Carried            Yes    No

### **6.3 Appoint School Secretary**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_.

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby appoints **Victoria Howard** to a six-month probationary position as School Secretary, she will be a twelve-month employee, with an effective start date of August 31, 2022 and hereby authorizes an hourly rate of \$18.61.

Carried            Yes    No

### **6.4 Approve Memorandum of Agreement with the Personal Computer Specialist (I-153)**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_.

RESOLVED, that the Board of Education approves the Memorandum of Agreement with the Personal Computer Specialist as presented, effective **June 17, 2022**, and authorizes the Superintendent to sign said agreement on behalf of the District.

Carried            Yes    No

## **7. Consensus Items**

Superintendent's Recommendation: The items below are grouped as consensus items that can be addressed in one motion. Please request via the Board President in advance if you wish to have any items removed from consensus prior to the meeting.

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_.

RESOLVED, that upon the recommendation of the Superintendent, hearing no objections, that Agenda **Item #8** through and including **Item #10.1** be approved, and FURTHER RESOLVED, that these items shall be listed individually in the minutes of this meeting.

Carried            Yes    No

## **8. Receipt of Monthly Reports**

### **8.1 Minutes:**

Regular Meeting – June 2, 2022

### **8.2 Fiscal Matters**

- 8.2.1 Treasurer's Report-none
- 8.2.2 Transfers-none
- 8.2.3 Warrants-none

### **8.3 Special Education Minutes & CSE/CPSE Placements – May 9, 12, 19, 23 and 24, 2022 (I-150)**

RESOLVED, that the Board of Education has reviewed the recommendations of the District's Committees on Preschool Special Education and Special Education from their meetings of **May 9, 12, 19, 23 and 24, 2022** and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations.

**9. Extra Co-Curricular Appointment**

**9.1 Appoint Fitness Room Manager**

Motion by \_\_\_ seconded by \_\_\_\_\_

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby appoints Deanna Herman as Fitness Room Manager for the 2022-2023 school year and authorizes a stipend of \$750.

Carried Yes No

**10. Action Items-Consensus**

**10.1 Approve Substitute Personnel (If needed)**

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby appoints the following individuals to a substitute position listed below for the 2021-2022 school year:

<b>Substitute Position:</b>	<b>Name:</b>

**\* \* \* \* \* End of Consensus \* \* \* \* \***

**11. Action Items**

**11.1 Approve SEQRA/Authorizing Resolution for the Reconstruction of Elementary School Courtyard Playground**

Motion by \_\_\_ seconded by \_\_\_\_\_

**A RESOLUTION, DATED JUNE 16, 2022, OF THE BOARD OF EDUCATION OF THE PINE VALLEY CENTRAL SCHOOL DISTRICT, CATTARAUGUS AND CHAUTAUQUA COUNTIES, NEW YORK (THE "DISTRICT") DETERMINING THE DISTRICT'S FEDERALLY- FUNDED PROJECT (INVOLVING THE RECONSTRUCTION OF THE ELEMENTARY SCHOOL COURTYARD PLAYGROUND) TO BE AN UNLISTED ACTION WITHOUT SIGNIFICANT IMPACTS UNDER THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT, AND AUTHORIZING AND DIRECTING THE FUNDING OF SUCH PROJECT PURSUANT TO THE STATE EDUCATION DEPARTMENT'S APPROVAL OF THE DISTRICT'S RELIEF LEGISLATION GRANT.**

WHEREAS, the outbreak of COVID-19, a serious respiratory disease caused by a novel strain of coronavirus, was declared a pandemic by the World Health Organization on March 11, 2020; and

WHEREAS, the federal government has passed several pieces of significant legislation in response to the pandemic (collectively, the "Relief Legislation"), which serve to provide funding for pandemic-related measures and attempt to address financial stability, liquidity, safety and health issues through a variety of economic stimulus and relief measures; and

WHEREAS, the Relief Legislation has made funding for various purposes available to local school districts and other entities, with the funds being distributed by the various states through an application process; and

WHEREAS, the Board of Education of the District (the "Board"), with the assistance of the District's architect (Gordon W. Jones Associates, Architects. P.C., or "Gordon Jones") has identified certain upgrades and improvements that are proposed to be undertaken using funding under the Relief Legislation; and

WHEREAS, such proposed upgrades and improvements include, but are not necessarily to be limited to, the reconstruction of the Elementary School courtyard playground, such anticipated work being referred to herein as the "Project"; and

WHEREAS, the District has applied to the New York State Education Department ("NYSED") for funding for the Project under the Relief Legislation, and such application has been granted; and

WHEREAS, in accordance with State Education Department guidance and policy, the District and the Board constitute, collectively, the lead agency under the State Environmental Quality Review Act ("SEQRA") for the environmental review of the Project, which constitutes, an Unlisted Action under SEQRA; and

WHEREAS, the District and Board have duly considered the Project, the Environmental Assessment Form attached hereto as Exhibit A, the criteria for determining whether the Project will have a significant adverse impact on the environment as set forth in 6 N.Y.C.R.R. § 617.7(c) of the SEQRA regulations, and such other information deemed appropriate; and

WHEREAS, the District and Board have identified the relevant areas of environmental concern, have taken a hard look at these areas, and have made a reasoned elaboration of the basis for the determination under SEQRA; and

WHEREAS, the estimated maximum cost of the Project (inclusive of all preliminary and incidental costs) has been determined by Gordon Jones to be \$1,303,995; and

WHEREAS, the District is proposing that the Project be financed by the expenditure of \$1,303,995 of Relief Legislation funds that have been made available to the District (or will be); and

WHEREAS, the District reserves the right to expand, contract or modify the nature and scope of the Project in light of the level of future bids received, with the understanding that the estimated maximum cost of the Project will not exceed \$1,303,995;

NOW THEREFORE, BE IT RESOLVED, that it is the final determination of the District's Board that (1) the Project constitutes an Unlisted action under SEQRA and (2) that the Project will not result in a significant adverse impact on the environment (as set forth in a reasoned elaboration of the basis for such determination that has been provided in the Environmental Assessment Form and the related Negative Declaration document that are attached hereto as Exhibit A and incorporated herein by this reference); and be it further

RESOLVED, that the Superintendent of Schools is hereby authorized to sign and file all documents for the Project that are necessary to comply with SEQRA; and be it further

RESOLVED, that the District hereby accepts the grant funding for the Project under the Relief Legislation; and be it further

RESOLVED, that all of the expenses associated with the Project (including, without limitation, the costs of the anticipated work on the Project and the undertaking of any reasonably required additional work associated with the Project, as well as necessary architectural and engineering costs, legal costs and other related incidental costs), all of which are hereby declared to be ordinary and contingent expenses of the District, shall be initially funded (to the extent necessary) by the advance(s) of up to \$1,303,995 from the District's General Fund, with such advance(s) being anticipated to be restored and reimbursed utilizing the

grant monies that the District expects to receive for the work on the Project pursuant to the Relief Legislation; and be it further

RESOLVED, that the Superintendent of Schools, the School Business Executive and other appropriate District officials be, and they hereby are, authorized to work with the District's contractors and/or architects/engineers to develop and complete the plans and specifications for the Project, to solicit (in accordance with NYSED guidance) cost proposals/quotes/bids for the work on the Project, to enter into (in the case of the Superintendent, only) contracts for the work on the Project on behalf of the District, and to undertake such other actions as may be reasonably necessary for the District to undertake, carry out and complete the Project as soon as may be reasonably practicable, all in accordance with applicable New York State law; and be it further

RESOLVED, that this resolution shall take effect immediately.

**EXHIBIT A**

**[ENVIRONMENTAL ASSESSMENT FORM AND RELATED NEGATIVE DECLARATION DOCUMENTS  
CONCERNING THE PROJECT]**

The question of the adoption of the foregoing resolution was duly put to a vote, which resulted as follows:

AYES:

NOES:

ABSENT:

The foregoing resolution was thereupon declared duly adopted.

Carried                      Yes      No

**11.2 Establish July Reorganizational Meeting Date**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_.

RESOLVED, that the Board of Education approves the July Reorganizational Meeting and Regular Board Meeting date of Tuesday, July 12, 2022 with the Reorganizational Meeting beginning at 7:00 pm.

Carried                      Yes      No

**11.3 Approve 2019 Capital Improvement Project-Phase 2-Recommendation Letter (I-151)**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

RESOLVED, that the Board of Education approve the 2019 Capital Improvement Project-Phase 2-Letter of Recommendation, stating that the bids from June 1, 2022 be rejected due to market conditions contributing to an unsuccessful bid.

Carried                      Yes      No

**11.4 Approve Contract with Family Services of Chautauqua Region (I-154)**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby approves the contract with Family Services of the Chautauqua Region, and directs and authorizes the Superintendent to sign said agreement on behalf of the District. Family

Services of the Chautauqua Region is to provide a licensed clinician school based social worker for 3 days per week, throughout the 2022-2023 school year.

Carried            Yes    No

**12. Superintendent's Report**

**13. Board Reports** (committee, conference/training, extracurricular event – i.e. sports, play)

**13.1 Board Round Table**

**14. Future Important Dates: Board of Education Meetings/Conferences/Workshops**

June 21, 2022	6 <sup>th</sup> Grade Recognition 6:30 pm at HS Aud
June 26, 2022	Graduation 11:00 am
July 12, 2022	PVCS Reorganizational Meeting at 7:00 pm; followed by a Regular Board Meeting

**15. Adjournment**

Motion by \_\_\_\_\_ that the meeting be adjourned at \_\_\_\_\_ p.m.

Carried            Yes    No

**Information Items:**

**I-#**

\_\_\_\_\_  
Lindsay Anderson, District Clerk